



International Virtual School

P.O. Box 36
Hartbeespoort
North West
0216
South Africa

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Melodie, Hartbeespoort 0216
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APPLICATION FORM

Date of Application: _____

Grade Applied for: _____

Current Grade: _____

STUDENT'S DETAILS

Surname: _____

First Name/s: _____

Preferred Name: _____

Age: _____ Date of Birth:

Y	Y	Y	Y	M	M	D	D
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Gender: Female Male

I.D Number:

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Country of Residence: _____

Home Language: _____

Religious Denomination: _____

Residential Address: _____

City: _____ Code: _____

Postal Address: _____

City: _____ Code: _____

MOTHER'S DETAILS

Name & Surname: _____

I.D Number:

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Home Phone Number: _____

Work Phone Number: _____

Cell Phone Number: _____

Occupation: _____

Marital Status: _____

Employer: _____

E-mail: _____

Residential Address: _____

City: _____ Code: _____

Postal Address: _____

City: _____

Code: _____

PERSON RESPONSIBLE FOR ACCOUNT

Name & Surname: _____

I.D Number:

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Home Phone Number: _____

Work Phone Number: _____

Cell Phone Number: _____

Occupation: _____

Marital Status: _____

Employer: _____

E-mail: _____

Residential Address: _____

City: _____

Code: _____

Postal Address: _____

City: _____

Code: _____



TERMS & CONDITIONS

ENROLLMENT FEE, TUITION FEES, LEVIES AND CHARGES

School Fees 2019

School fees are compulsory and are payable strictly in advance as per the attached Schedule of School Fees, payment options and extras. Paypal and PayFast platforms are available for payment.

Fee Period

The fee period is defined as the recommended time taken to complete a given Cambridge International syllabus. For the case of IGCSE and AS subjects, this time period is set at 18 months. For A level subjects, this is set at 24 months, but recommended at 30 months. Note that an A level subject will be charged as two AS level subjects as the AS subjects are just under half of an A level.

Additional Course Time

If a course is not completed in the recommended time, namely 18 months for and IGCSE and AS subject, the full fee will be required to repeat the subject. It is recommended to complete your subject in the allocated 18-month cycle, however if you may enrol for an additional 18-month cycle in order to complete the subject.

Practical Subjects

If the subject is a practical subject or has a practical component, then the following requirements must be met.

For IGCSE Biology, Chemistry and Physics the alternative to practical paper will be written instead of the practical paper.

For AS/A Biology, Chemistry and Physics where there is no alternative to practical paper, the candidate must either: write their practical paper at the I.V. School campus, or

organize with a local British Council to write their practical paper there.

It is recommended that all candidates who will be writing a practical paper attend at least of the Winter/Summer school sessions to gain practical experience.

Fee Structure

View our fee structure on www.ivschoo.co.za

Terms & Conditions

I (parent/guardian) also understand the following (in addition to the terms and conditions already accepted):

I have legal custody and/or guardianship in respect of the above-mentioned named learner/s and I am entitled to sign this document and shall be bound hereto both as parent/guardian and in my personal capacity.

In terms of family law, parents are jointly and severally liable for the payment of the fees irrespective of their marital status.

In the event of non-payments, the School may sue both parents irrespective of maintenance and or/court orders which may exist between the parties.

All fees are due in advance and will be paid in full for online registration and access to be processed.

Any outstanding fees, for whatever reason, will result in online access being suspended until all fees are brought up to date.

Fees are increased annually.

I understand that the School reserves the right to verify all information supplied to them via this application. In the event of fraudulent documents submitted, the School reserves the right to lay a criminal charge of fraud against any of the parties to his application.

I hereby agree with the above terms and conditions (Please tick)

Undertaking by Parent, Guardian or Responsible Person

I have read and understood the terms and conditions of the Registration Form, the Code of Conduct and I undertake to adhere to the stipulations and requirements contained therein. The Constitution of The International Virtual School is available on request. I further hereby declare that the information which I have recorded in this form is true and correct and by my signature below, I give the Head of Centre or his/her designate permission to check and confirm any of the details listed by me. I understand that should any of the information supplied by me be found to be false; action may be taken against me.

I hereby agree with the above terms and conditions (Please tick)

The Following Documents are Attached

- Certified birth certificate / I.D. document of student
- Most recent school report
- Therapeutic reports where applicable
- Certified I.D. document of father/legal guardian
- Certified I.D. document of mother/legal guardian

ADMISSION

This document must be co-signed by both parents/guardian(s), confirming acceptance of the Terms and Conditions of the International Virtual School.

1. Consideration will be given to all applicants.
2. The medium of instruction and communication will be English.
3. Applicants must possess a level of competence in English to cope with the Cambridge curriculum. The school will conduct a scholastic assessment prior to admission for competency in English and Mathematics.
4. All cultures and religions are respected, and no student shall be precluded based on race, culture, gender, religion or creed.
5. Parents/guardians are requested to provide information on known disabilities of the students.
6. We will open an online Learner Profile on admission in which all the particulars as well as the progress of the student will be contained.
7. Acceptance of the school's procedures & policies, contact sessions and assessment procedures.
8. Once the student has applied for admission, we will require the student's:
 - Previous year school report.
 - Results of a recent standardized assessment
9. Admission to the I.V. school is at the discretion of the Head of Centre or person delegated in the absence of the Head of centre.

10. We will assess the learner, document assessments and report back to parents regularly.
11. Once enrolled, the parents need information and guidance about payment of fees, virtual school procedures & policies, contact sessions and assessment procedures.

Signature: Father/Guardian

Signature: Mother/Guardian

Date: _____

Date: _____